II. Open Meeting (Introductions) The meeting was called to order at 6:12 pm.

III. Call to Order (Roll Call of Directors)
Directors Present: Joe Dutton, Richard Hughes, Don Petersen, Jill Butler
Directors Absent: Ann Cassidy
Associate Directors Present: Bob Burke, Al Gerhardt, Torrey Olsen
Associate Directors Absent: None
Staff Present: Brittany Heck, Michele Rocha, Joe Pozzi

IV. Public Comment – There was no public comment.

V. Informational Items
   a. Correspondence and Notices: We reviewed a notice of available funds from the Bay Area Air Quality Management District; got information about an invasive species workshop next week; and saw a flier for the 3/10 Green Valley Creek workshop.
   b. Ask from CARCD for funds to help employ an RCD Lobbyist: This item was tabled until the next meeting. Brittany will send the board more information about what goals a lobbyist would have.
   c. 2013 CARCD Annual Conference in Napa, November 13-16th: We are co-sponsoring this conference. Brittany asked the board for help with the event, either through providing food for the 11/15 conference dinner and/or speaker’s gifts.
   d. Finance Manager recruitment. Brittany reported that the Finance Manager’s recruitment is proceeding and also that the bookkeeper has resigned, as of 3/15.

VI. Consent Calendar (January 17, 2012 Minutes and the Grant Status/Staff Report)
Motion to approve the consent calendar.
1st Don Petersen/2nd Richard Hughes. Motion carried.

VII. Action Items
   a. NRCS report. There was no report from NRCS.
   b. Approval of Financial Report/Warrant Requests
      Motion to approve the financial reports and warrants.
      1st Don Petersen/2nd Richard Hughes. Motion carried.
   c. Approval of 2011/2012 Federal Single Audit
      Motion to approve the audit.
      1st Jill Butler/2nd Don Petersen.
Motion carried.
d. Approval and Signing of MoMU for Integrated Regional Water Management Plan
Motion to approve the MoMU.
1st Don Petersen/2nd Jill Butler.
Motion carried.

VIII. Adjournment. The meeting was adjourned at 7:55 pm.